



Board of Directors

Hybrid Meeting Agenda

September 8th, 2022

Board of Directors Members Present:

- **Cindy Wolf**, Council Member, San Juan County; Vice Chair
- **Cammy Hart-Anderson**, Snohomish County Human Services; designated alternate for Dave Somers, Snohomish County Executive
- **Pat O'Maley Lanphear**, North Sound BH-ASO Advisory Board, Vice Chair
- **Jill Johnson**, Commissioner, Island County
- **Sam Low**, County Council; Snohomish County
- **Perry Mowery**, Behavioral Health Supervisor, Whatcom County; designated alternate for Satpal Sidhu
- **Kathy Kershner**, Whatcom County Council
- **George Kosovich, Public Health**, Skagit County, designated alternate for Peter Browning, Commissioner

North Sound Behavioral Health Administrative Services Organization (North Sound BH-ASO) Staff Present:

- **Joe Valentine**, Executive Director, North Sound BH-ASO
- **Darrell Heiner**, Senior Accountant, North Sound BH-ASO
- **Charles DeElena, Business Improvement Manager, Compliance Officer**, North Sound BH-ASO
- **Joanie Wenzl**, Clerk of the Board, North Sound BH-ASO

Guests Present:

Michelle Osborne, Nora Karena, Toni Belcher; Consultants; Diversity, Racial Equity, and Inclusion (DREI)

Call to Order and Introductions – Chair

Cindy Wolf, Vice-Chair, chaired the meeting for Peter Browning who was unavailable to attend the meeting today.

Revisions to the Agenda – Chair

Chair Wolf asked if there were any revision to the agenda. There was a suggestion to talk about the Opioid Summit.

WSAC had a briefing yesterday regarding Opioid monies. Discussion and questions took place regarding how the money will flow. It was noted that the Regional Prosecuting Attorneys (PAs) will be meeting soon via a regional call to further discuss the process.

Approval of the August 11th, 2022, Minutes, Motion #22-45 – Chair.... Attachment

Sam Low asked that his name be added to last month's meeting minutes, as he was in attendance and the adding of his name was missed.

The Clerk of the Board will add his name.

Jill Johnson moved the motion for approval, Cammy Hart-Anderson seconded, none opposed, no abstentions, all in favor, motion #22-45 carried, as amended.

Comments & Announcements from the Chair

The Vice Chair made comments on the WSAC Meeting and there was continued discussion.

Reports from Members

The Board Members gave updates on their respective county's behavioral health happenings.

Comments from the Public

There were no comments from the public

DREI Update

Michell, Nora, and Toni (DREI consultants) gave an update to the Board members regarding the status of their DREI work with the ASO. A question-and-answer session followed.

Report from the Advisory Board

Pat O'Maley Lanphear, Advisory Board Chair, gave the brief from the Advisory Board's most recent meeting and referenced the brief provided to Board members.

Report from the Finance Officer

- Conflict of Interest /Auditor Requirement

The Conflict-of-Interest form was briefly discussed and the reference to the RCW requirement, as well as it being audited each year for compliance. It was noted that Clerk of the Board will be sending them out to members for them to fill out and return.

Report from the Governance Operations Committee

All matters listed with the Consent Agenda have been distributed to each Member for reading and study, are considered to be routine, and will be enacted by one action of the Board of Directors with no separate discussion. If separate discussion is desired, the item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Member.

Consent AgendaAttachment

Motion #22-46

- To review and approve the North Sound Behavioral Health Administrative Services Organization claims paid from August 1st, through August 31st, 2022, in the amount of \$1,944,743.26.
- Payroll for the month of August in the amount of \$169,731.86 and associated employer benefits in the amount of \$72,694.76.

Jill Johnson moved the motion for approval, Cammy Hart Anderson seconded, none opposed, no abstentions, all in favor, motion #22-46 carried

Action Items

For Board Approval

Personnel

Summary:

Assisted Outpatient Treatment (AOT) Coordinator

Health Care Authority has funded a Full Time Equivalent (FTE) to coordinate the AOT program in the North Sound region. Assisted Outpatient Treatment is an order for Less Restrictive Alternative Treatment, this position will coordinate with local courts, behavioral health providers and Health Care Authority. The HCA funding available for this position is \$140,000 annually.

▪ **Motion #22-47**

To approve 1.0 FTE for an AOT Coordinator position.

Jill Johnson asked that it be noted that she will approve if the position is an in-office position. Discussion followed.

Sam Low moved the motion for approval, Jill Johnson seconded, none opposed, no abstentions, all in favor, motion #22-47 carried

Summary:

Accountant

During our succession planning process, we decided it would be prudent to add an accounting position to the 2023 ASO budget. With increases in funding, the complexity of the funding and frequent reporting it is a high priority for the organization.

We are requesting authorization to post the position during the fourth quarter of 2022. Our current administrative budget has enough reserve to engage in recruitment and if necessary, up to two months of a wages and benefits.

▪ **Motion #22-48**

To approve 1.0 FTE for an Accountant position.

Jill Johnson noted that she will approve if the position is an in-office position. Discussion followed.

Sam Low moved the motion for approval, Jill Johnson seconded, none opposed, no abstentions, all in favor, motion # 22-48 carried

Summary:

Compensation

Compensation Works has recommended a 3.1% increase to current pay grid bringing it in line with the present labor market. The pay grid was last updated in 2016.

▪ **Motion #22-49**

To approve the 3.1% labor market adjustment to the current pay grid for implementation on January 1, 2023.

The BH-ASO Board Members tabled this motion. They would like the ASO to provide detailed information on each position individually.

They asked that the information be sent out to the Board Members prior to the Board Meeting. All were in favor of motion #22-49 being tabled.

Summary:

PEBB Resolution

Health Care Authority requires a Resolution of the Board of Directors authorizing the North Sound BH-ASO to apply for PEBB benefits.

▪ **Motion #22-50**.....Attachment

To approve Resolution 22-002 authorizing the North Sound BH-ASO to apply to the PEBB for medical benefits for year 2023.

Cammy Hart-Anderson moved the motion for approval, George Kosovich seconded, none opposed, no abstentions, all in favor, motion #22-50 carried

Summary:

Child/Youth Mobile Crisis Team

The Child/Youth Mobile Crisis Team RFQ evaluation team met on August 4th and is recommending the Compass Health as the successful bidder for serving Skagit, Snohomish, and Whatcom counties. The funding in the amendment provides start-up funds allocated by HCA for the two 11-person teams.

▪ **Motion #22-51**

North Sound BH-ASO-Compass Health-ICCN-Amendment 10 for the provision of a Child/Youth Mobile Crisis Team in Snohomish, Skagit and Whatcom counties. The six (6)-month allocation on this contract is \$1,094,299.25. The contract term is July 1, 2019, through June 30, 2023, with an automatic one-year renewal on July 1, 2023, based on continued compliance with the terms of the contract

Jill Johnson moved the motion for approval, Sam Low seconded, none opposed, no abstentions, all in favor, motion #22-51 carried

Discussion Items

- Strategic Plan

The North Sound BH-ASO Strategic Plan was briefly discussed, and the attachment was referenced

Report from the Executive Director

The Report from the Executive Director was referenced as well as the corresponding documents:

- FACILITY NEEDS ASSESSMENT

- BEHAVIORAL HEALTH SERVICES COORDINATING COMMITTEE
- NORTH SOUND E&T RIBBON CUTTING
- CHILDREN, YOUTH AND FAMILY MOBILE CRISIS TEAMS
- CRISIS SERVICES UPDATE
- MOUNT VERNON CO-RESPONDER PROGRAM

Adjourn: 2:57 p.m.

Next Meeting: October 13th, 2022

Respectfully Submitted,

Joanie Wenzl
Clerk of the Board